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| **Project Name:**   **Prepared By:**  **Functional Area:**   **Date:**  **Page:** \_\_\_\_\_\_ **of** \_\_\_\_\_\_\_**. Revision #:**   |
|  **Project Phase:**   **Project Activity:**   |
| **Task #** | **Task List** | **Responsibility** | **Time****Estimate****(hours)** | **Estimated****Completion****Date** | **Revised****Completion****Date or****“Complete”** |
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